

Staci Stringer

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Education

University of Oregon, Eugene Oregon, Bachelor of Science

Major in Journalism: Public Relations Minor: Communications Studies Graduated June 2008

Skills

- * Management skills advising a staff of seven women, and facilitating large group training sessions
- * Attention to detail
- * Social Media experience with blogging, podcasts, and social networking sites
- * Experience with different computer programs, including, Microsoft Office, Photoshop & InDesign
- * Experience with Mac programs iWork pages, keynote and garageband
- * My most valuable skill is my ability to write and speak clearly, concisely and effectively

Experience

Vice President of Recruitment, Panhellenic Council, University of Oregon Greek Life, Eugene Oregon, 11/15/06 -1/5/08

- * Facilitate recruitment counselor training program of 40 women
- * Manage a \$20,000 budget: Cut budget from \$30,000 by revising organization of programming
- * Supervise staff of seven women
- * Plan Fall Formal Recruitment for 450 women
- * Plan Programming for IntroDUCKtion, and Week of Welcome
- * Collaborate with counterpart and greek advisor
- * Administer recruitment workshops
- * Advise eight Recruitment Chairs
- * **Results:** Raised retention rate 8.6%, increased quota by 6 women per chapter, increased registration by 103 women

Assistant Account Executive, Allen Hall Public Relations, Client: Center for Community Counseling, Eugene, Oregon 10/07- Present

- * Prepare press releases, blogs, media kits, plans, and proposals for clients
- * Market and advertise events
- * Plan and execute community events such as concerts, galas, and volunteer information sessions

Student Assistant, Holden Leadership Center, University of Oregon, Eugene Oregon, 8/07-Present

- * Customer Service
- * Advise students in leadership inquires
- * Process Purchase Orders
- * Manage Budgets
- * Special projects such as designing publications, invitations, flyers, and advertisements

Event Planner, School of Journalism and Communications, University of Oregon, Eugene, Oregon 3/08-6/08

- * Conducted research of graduate students and faculty fifteen west coast universities through survey and focus group
- * Present results and recommendations to Board of Directors
- * Planned logistics of strategic communications conference in Portland, OR for 300-500 attendees
- * Created student packages, budgets, hotel accommodations, transportation, evening events and networking opportunities

Volunteer Experience

- * Race for the Cure, Portland, OR 9/02 and 9/03
- * Community Transitional School, Portland, OR: reading, office work 11/98- Present
- * Kids Sports- Volleyball Coach, Eugene, OR 9/05-12/06
- * Jesuit High School Volleyball Coach, Beaverton, OR Summer 2005-07